

**Hicksville Exempted Village Schools  
Special Meeting of the Board of Education  
July 28, 2008**

The Hicksville Exempted Village School Board of Education met in special session on Monday, July 28, 2008 at 7:00 a.m. in the Superintendent's office. The meeting was opened by President Bob Weatherhead, with the following Board members answering roll call: Mike Cleland, John McCalla, Karen Schmidt, David Schooley, Bob Weatherhead.

Spec.  
Mtg.

Mike Cleland moved and John McCalla seconded the motion to approve the Bid Package for Playground Equipment as follows:

**AWARDING PLAYGROUND EQUIPMENT CONTRACT  
FOR THE NEW PK-12 SCHOOL FACILITY**

Bid  
Play/Equi

WHEREAS, bids were solicited for Bid Package #3, which included Bid Category #13 (Playground Equipment), and bids were received on July 17, 2008; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the bids submitted, and met with the apparent low bidder for the playground equipment to verify that the bid amount includes the work, equipment, and materials specified and also evaluated the experience and qualifications of the bidder to perform the specified work; and

WHEREAS, the Construction Manager completed, in coordination with the Architect, its evaluation of the bids received for Bid Category #13 (Playground Equipment) and prepared, in consultation with the Architect, the attached letter of recommendation dated July 23, 2008, recommending that the playground equipment contract be awarded to David Williams & Associates in the total amount of \$244,562.00, which includes Alternates 2, 4, 5, and 10; and

WHEREAS, the Board wishes to award the contract for Bid Category #13 to David Williams & Associates, based upon the recommendation of the Construction Manager and Architect, as the lowest responsible bidder for the specified work, including the alternate items noted, subject to the final approval of the OSFC; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Hicksville Exempted Village School District, as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, as stated in the bid recommendation letter dated July 23, 2008, that the playground equipment contract is awarded to David Williams & Associates, as the lowest responsible bidder for Bid Category #13 (Playground Equipment), in the total amount of \$244,562.00, which includes Alternates 2, 4, 5, and 10, all subject to approval of the OSFC.

2. The Board President, Superintendent, and Treasurer are authorized to sign, as required, a Contract between the Board and David Williams & Associates, and any related documents, to document the award of the playground equipment contract for the new school facility.

Roll Call: Ayes - Mike Cleland, John McCalla, Karen Schmidt, Bob Weatherhead.  
Nay: David Schooley

John McCalla moved and Mike Cleland seconded the motion to approve the following Resolution of Urgent Necessity:

**DECLARING URGENT NECESSITY, WAIVING COMPETITIVE BIDDING, AND  
AUTHORIZING NEGOTIATION OF AGREEMENT FOR LOOSE FURNISHINGS  
AND SCHOOL SPECIALTIES FOR THE NEW PK-12 SCHOOL FACILITY**

Loose  
Furnish

WHEREAS, bids were solicited for Bid Package #3, which included Bid Categories #14 (loose furnishings) and #15 (School Specialties), and bids were received on July 17, 2008, for the new PK-12 school facility (the "Project"); and

WHEREAS, Continental Office Furniture submitted the only bid received for the items covered by Bid Categories #14 and #15, and the bid submitted for Bid Category #14 exceeded the published estimate by more than 10% for this bid category; and

WHEREAS, the Board cannot award a contract for work that exceeds the published estimate by more than 10%, based upon Ohio Revised Code Section 153.12; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the bids submitted for these two bid categories and propose to lower the cost for the contract covered by each bid category by deleting certain loose furnishings and school specialties to be provided from those included on the bid form; and

WHEREAS, the Construction Manager, together with the Architect, recommend that the timing for purchasing the loose furnishings and school specialties is critical for the completion of the new PK-12 school facility for occupancy as scheduled and that it would be in the best interest of the Project and the Board to declare an urgent necessity, waive competitive bidding, and negotiate pricing with Continental Office Furniture to achieve a purchase price for

the loose furnishings that is closer to the published estimate for this category of work; and  
WHEREAS, the Construction Manager reviewed the proposed approach with both the Board's legal counsel and the OSFC Project Administrator; and

WHEREAS, the Board wishes to declare an urgent necessity and waive competitive bidding for the award of a contract for the loose furnishings and school specialties specified for Bid Categories #14 and #15 to help maintain the schedule for completion and occupancy of the Project and to authorize the Superintendent to work with the Construction Manager and Architect to review the scope of work included in the bid submittals from Continental Office Furniture and to reduce the scope to bring the total for both bid categories to an amount close to the published estimate for these two categories of work related to the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Hicksville Exempted Village School District, as follows:

1. In reliance upon the recommendation of the Superintendent, based upon information provided by the Construction Manager, in consultation with the Architect, the Board declares an urgent necessity with respect to the award of contracts for Bid Categories #14 (Loose Furnishings) and #15 (School Specialties), due to the fact that only one bid was received for the work covered by these two bid categories and the bid for Bid Category #14 exceeded the published estimate for the work by more than 10% and cannot be awarded.

2. The Board determines that it is in the best interest of the Board and the Project to waive competitive bidding for the work covered by Bid Categories #14 and #15.

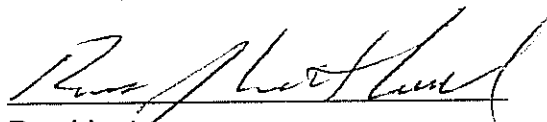
3. The Board authorizes the Superintendent, working with the Construction Manager and Architect, to review the specifications for work included in the bids submitted by Continental Office Furniture, through a competitive bid process, to reduce the price by removing items of loose furnishings and school specialties that are not needed for the Project, and to bring a contract back to the Board for approval that is closer to the published estimate for the work covered by Bid Categories #14 and #15.

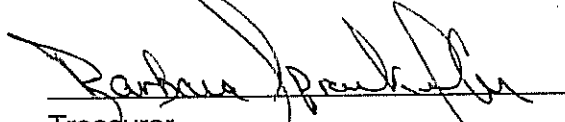
Roll Call: Ayes - Mike Cleland, John McCalla, Karen Schmidt, David Schooley, Bob Weatherhead.

Karen Schmidt moved and David Schooley seconded the motion to approve the Faculty Handbook for the middle school / high school for 08-09 school year. Roll Call: Ayes - Mike Cleland, John McCalla, Karen Schmidt, David Schooley, Bob Weatherhead.

Mike Cleland moved and Karen Schmidt seconded the motion to employ Allyssa Lytle as middle school intervention specialist with a BA degree at 0 years of experience. Roll Call: Ayes - Mike Cleland, John McCalla, Karen Schmidt, David Schooley, Bob Weatherhead.

Upon motion properly moved, the meeting adjourned at 7:15 a.m.

  
President

  
Treasurer

MS/HS  
Fac.  
Hd.

Employ  
A. Lytle

Adj.